

**ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA,  
D/b/a Island Transit**

**PUBLIC HEARING & MONTHLY BUSINESS MEETING MINUTES**

**July 27, 2018**

**10:00 AM**

Board Chairman Rick Hannold called the July 27, 2018 monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 10:10 AM.

**MEMBERS PRESENT:** Board Members Rick Hannold, Jackie Henderson, Helen Price Johnson (telephonically) and Lance Norton. Rick Almberg and Bruce Allen were absent. A quorum was present.

**STAFF PRESENT:** Mike Nortier, Executive Director; Shawn Harris, Operations Manager; Paul Arand, Finance Manager; Meg Heppner, Assistant to the Executive Director. Matt Hendricks, Legal Counsel.

**GUEST PRESENT:** Tracey Christensen, WSTIP Executive Director. Presentation of Above & Beyond Award to Operator Willow Bunker

**PUBLIC HEARING:** Mr. Hannold opened the public hearing at 10:15 AM. Mr. Nortier presented a summary of the draft Six-Year Transit Development Plan 2018 - 2023 to the Board and attending public. Discussion ensued. There was no public input. Mr. Hannold closed the public hearing at 10:40 AM, and reconvened the regular meeting to resume at 10:40 AM.

**APPROVAL OF CONSENT AGENDA**

Ms. Henderson moved to approve the consent agenda. Ms. Price Johnson seconded the motion, which passed unanimously.

**PUBLIC INPUT:** There was no public input.

**BUSINESS ITEMS**

**Business Item No. 1:** Quarterly Performance Review

Mr. Nortier and staff provided a review of the 2018 Second Quarter service performance standards. Discussion ensued.

**Business Item No. 2:** Discussion with possible action regarding the Fare Policy (Resolution No. 11-18)

Mr. Hannold moved to table the order of business until the August 24, 2018 business meeting. Ms. Henderson seconded the motion, which passed unanimously.

**Business Item No. 3:** Discussion with possible action regarding selection committee

Mr. Hannold moved to appoint Ms. Henderson and Ms. Price Johnson to the executive search services committee. Ms. Henderson seconded the motion, which passed unanimously.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Nortier provided an update on current matters.

### **FINANCE MANAGER'S REPORT**

Mr. Arand provided the monthly financial presentation.

### **OTHER BUSINESS**

There was no other business.

### **ADJOURNMENT**

At 11:45 AM, the meeting was adjourned.

<b>ACTION ITEMS APPROVED BY THE BOARD</b>
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2. Mr. Hannold opened the public hearing at 10:15 AM. Mr. Nortier presented a summary of the draft Six-Year Transit Development Plan 2018 - 2023 to the Board and attending public. Discussion ensued. There was no public input. Mr. Hannold closed the public hearing at 10:40 AM, and reconvened the regular meeting to resume at 10:40 AM.
3. Ms. Henderson moved to approve the consent agenda. Ms. Price Johnson seconded the motion, which passed unanimously.
4. Mr. Hannold moved to table the order of business until the August 24, 2018 business meeting. Ms. Henderson seconded the motion, which passed unanimously.
5. Mr. Hannold moved to appoint Ms. Henderson and Ms. Price Johnson to the executive search services committee. Ms. Henderson seconded the motion, which passed unanimously.
6. At 11:45 AM, the meeting was adjourned.

Approved:



Bruce Allen, PTBA Board Secretary