

ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA,
D/b/a Island Transit

PUBLIC HEARING & MONTHLY BUSINESS MEETING MINUTES
August 24, 2018
9:30 AM

Board Chairman Rick Hannold called the August 24, 2018 monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM.

MEMBERS PRESENT: Board Members Rick Hannold, Jackie Henderson, Helen Price Johnson, Bruce Allen, Beth Munns, and Lance Norton. A quorum was present.

STAFF PRESENT: Mike Nortier, Executive Director; Shawn Harris, Operations Manager; Robyn Goldring, Administrative & HR Manager; Paul Arand, Finance Manager; Ken Riley, Maintenance Manager; Meg Heppner, Assistant to the Executive Director. Matt Hendricks, Legal Counsel.

GUEST PRESENT: Rick Almborg thanked the Board of Directors and Island Transit staff for their support during his tenure on the PTBA Board.

PUBLIC HEARING: Mr. Hannold opened the public hearing at 9:40 AM. Mr. Nortier presented a summary of the draft Six Year Transit Development Plan 2018 - 2023 to the Board and attending public. Discussion ensued. There was no public input on the draft TDP; however, the attending public commented on the ADA service boundary, Route 6, paratransit service, and the fare free policy. Mr. Hannold closed the public hearing at 10:18 AM, and reconvened the regular meeting to resume at 10:18 AM.

APPROVAL OF CONSENT AGENDA

Ms. Henderson moved to approve the consent agenda. Mr. Allen seconded the motion, which passed unanimously.

PUBLIC INPUT: There was no public input.

BUSINESS ITEMS

Business Item No. 1: Discussion with possible action (Resolution No. 11-18) regarding Island Transit's Six Year Transit Development Plan 2018– 2023

Ms. Price Johnson moved to approve Resolution No. 11-18 of the Board of Directors of the Island County Public Transportation Benefit Area Corporation adopting the Island Transit Six Year Transit Development Plan 2018-2023 as set forth in Exhibit A, attached hereto and incorporated herein by this reference, and authorizing the Executive Director to apply and execute all applicable federal, state, and local grants consistent with projects approved in the Island Transit Six Year Transit Development Plan 2018-2023. Ms. Henderson seconded the motion, which passed unanimously.

Business Item No. 2: Motion to take from the table the order of business regarding discussion with possible action regarding the fare policy

Ms. Price Johnson moved to take from the table the order of business regarding discussion with possible action regarding the fare policy. Ms. Henderson seconded the motion, which passed unanimously.

Business Item No. 3: Discussion with possible action regarding the Fare Policy (Resolution No. 12-18)

Ms. Price Johnson moved to authorize Resolution No. 12-18 of the Board of Directors of the Island County Public Transportation Benefit Area Corporation rescinding the Fare Collection Policy for Route 412 and Resolution No. 5-16, effective October 1, 2018. Ms. Henderson seconded the motion. The motion passed with three Ayes and two Nos.

Business Item No. 4: Discussion with possible action regarding the Transit Asset Management Plan (Resolution No. 13-18)

Ms. Price Johnson moved to authorize Resolution No. 13-18 of the Board of Directors of the Island County Public Transportation Benefit Area Corporation adopting the Transit Asset Management Plan, which is attached as Exhibit A and incorporated into this Resolution by this reference, and authorizing the Executive Director to make future regulatory and administrative changes consistent with state and/or federal law without Board approval. Ms. Henderson seconded the motion, which passed unanimously.

Business Item No. 5: Authorization to procure five (5) propane fueled, light duty buses

Mr. Allen moved to authorize procuring five propane fueled, light duty buses, in accordance with the 2018 budget. Ms. Munns seconded the motion, which passed unanimously.

Business Item No. 6: Discussion of service change recommendation

Discussion ensued.

EXECUTIVE DIRECTOR'S REPORT

Mr. Nortier provided an update on current matters.

FINANCE MANAGER'S REPORT

Mr. Arand provided the monthly financial presentation.

OTHER BUSINESS

There was no other business.


ADJOURNMENT

At 11:47 AM, the meeting was adjourned.

ACTION ITEMS APPROVED BY THE BOARD

1. Board Chairman Rick Hannold called the August 24, 2018 monthly business meeting of the Island County Public Transportation Benefit Area (Island Transit) Board of Directors to order at 9:30 AM.
2. Mr. Hannold opened the public hearing at 9:40 AM. Mr. Nortier presented a summary of the draft Six-Year Transit Development Plan 2018 - 2023 to the Board and attending public. Discussion ensued. There was no public input on the draft TDP. Mr. Hannold closed the public hearing at 10:18 AM, and reconvened the regular meeting to resume at 10:18 AM.
3. Ms. Henderson moved to approve the consent agenda. Mr. Allen seconded the motion, which passed unanimously.
4. Ms. Price Johnson moved to approve Resolution No. 11-18 of the Board of Directors of the Island County Public Transportation Benefit Area Corporation adopting the Island Transit Six Year Transit Development Plan 2018-2023 as set forth in Exhibit A, attached hereto and incorporated herein by this reference, and authorizing the Executive Director to apply and execute all applicable federal, state, and local grants consistent with projects approved in the Island Transit Six Year Transit Development Plan 2018-2023. Ms. Henderson seconded the motion, which passed unanimously.
5. Ms. Price Johnson moved to take from the table the order of business regarding discussion with possible action regarding the fare policy. Ms. Henderson seconded the motion, which passed unanimously.
6. Ms. Price Johnson moved to authorize Resolution No. 12-18 of the Board of Directors of the Island County Public Transportation Benefit Area Corporation rescinding the Fare Collection Policy for Route 412 and Resolution No. 5-16, effective October 1, 2018. Ms. Henderson seconded the motion. The motion passed with three Ayes and two Noes.
7. Ms. Price Johnson moved to authorize Resolution No. 13-18 of the Board of Directors of the Island County Public Transportation Benefit Area Corporation adopting the Transit Asset Management Plan, which is attached as Exhibit A and incorporated into this Resolution by this reference, and authorizing the Executive Director to make future regulatory and administrative changes consistent with state and/or federal law without Board approval. Ms. Henderson seconded the motion, which passed unanimously.
8. Mr. Allen moved to authorize procuring five propane fueled, light duty buses, in accordance with the 2018 budget. Ms. Munns seconded the motion, which passed unanimously.
9. At 11:47 AM, the meeting was adjourned.

Approved:



Bruce Allen, PTBA Board Secretary
JACKIE HENDERSON, VICE CHAIR